

AAUW TC Board Meeting Minutes

Monday, September 11, 2023

9:06 AM – 10:07 AM

<https://us02web.zoom.us/j/89197240375?pwd=eG5aS3d1dHZlZHdvYlJlDQXcrUmpCdz09>

Attending: Amy Shamroe, *Co-President*; Leanne Baumeler, *Co-President*; Darlene Garland *Hospitality Chair*, Susan Hughes, *Co-Treasurer*; Betsy Moore, *Co-Treasurer*; Amy Gibson *Communications Chair*, Chris Walter, *Secretary*

Unable to attend: Betty Lien, *Scholarship Chair*; Joan Sullivan, *Membership VP*

Meeting called to order at 9:06 am by Co-President Amy Shamroe; Agenda approved

Agenda:

1. **Approval of June minutes** – Minutes Accepted as submitted
2. **Financial Update** – Susan Hughes, no written reports at this time due to computer issues; June, July, August figures are good; Reports will be sent soon for comments/approval.
3. **Membership discussion - possible event?** – **To be held in the Spring.** Amy Shamroe explained in past we've gone to an Art Gallery or a Shop to host a Member Recruitment event; Betsy supported the idea to continue this as we need to re-invigorate the organization, with space and time for interacting with others; Amy Gibson said special invites should go to new members – phone calls, U.S. mail, emails; New member interests should be sent to special interest groups for reaching out.
4. **Fall Kick Off/Hospitality- Saturday morning Brunch, October 7, 2023, Janis Room at Dennon Museum, NMC**
 - An Invite Only event, No media announcements
 - Darlene will solicit help from members via Newsletter (Sept 15 publish date by Amy Gibson) and special Blasts, noting food allergy requests
 - Doors open 9 AM, not a lot of lead time to set up; Have food ready to go, or kept warm in oven; Drip Coffee pots with air pots to keep warm are available and Leanne will bring coffee and filters
 - Program will be AAUW updates with special interest groups recruiting new members
 - Amy will present as AAUW TC co-president and as AAUW Michigan President-elect
 - \$10 contribution will be asked

5. **Holiday Party discussion - Tuesday December 5** – Extensive discussion re: appropriate location for this event, that provides enough space for donated items and perusal, talking with others, and eating; Janus Room is reserved; Potential solutions included other venues (namely Bethlehem Lutheran Church, used in past, Susan Hughes checking availability) and limiting number of donations and method for auction; Planning Committee investigation of other venues by October 7 meeting would be ideal.
6. **Athena update – New date May 9 or 16, 2024** – to allow more time for planning and solicitation of sponsors; AAUW TC is the Host, not the Sponsor; Extensive discussion included:
 - Venue deposit \$700 will be held; All should review tentative budget sent in email today; \$22,050 is total budget - \$10,000 expected to come back to us from scholarships
 - No major asks for sponsorship yet
 - Goal is for press release announcing the event late Oct/early Nov
 - Betsy asked for clarity on complimentary tickets for \$1800; Amy explained those would be for sponsors or those who help, etc, get free tickets, but there might only be just 10 free tickets
 - Approval to spend \$3,000 to purchase Athena licensing (we have \$4500 coming in for promised sponsorship)
 - Amy S. stated there will be No Liability; If we don't get sponsors to help offset expenses of refreshments, entertainment, etc., there will be no food, etc.; We have \$500 from Community Foundation
 - Motion to allocate \$3,000 to purchase the Athena license was made by Darlene, and seconded by Amy Gibson), **Motion Passed**
 - There is a lot of excitement about this event – a way to gain \$\$ for Scholarships; Website is done and free; Amy assured all that funds will come in to cover expenses
 - Betsy proposed a monthly update of some sort of finances, etc.
 - Zonta previously hosted this event and Pat Lewellen was a member
7. **Set future board meeting dates** – December 11, 2023; March 11, 2024; Budget Meeting June 10, in person if possible with refreshments (date could change); **Note:** Co-Presidents and Co-Treasurers will be leaving office in July 2024; Will put together Search Committee soon, with recruitment to follow

Meeting adjourned at 10:07 am

